

# Ocean City Fishing Center - 300 Bay Ave \* PO Box 987, OC, NJ 08226

*Employment Application*

**GENERAL INFORMATION**

Date: \_\_\_\_\_

Full Name: \_\_\_\_\_  
First Last

Address: \_\_\_\_\_ Apt #: \_\_\_\_\_

\_\_\_\_\_ City State Zip  
 E-Mail: \_\_\_\_\_

Phone: ( ) \_\_\_\_\_ DOB: \_\_\_\_\_ Age: \_\_\_\_\_

Are you a citizen of the United States: \_\_\_\_ Yes \_\_\_\_ No

Are you authorized to work in the United States: \_\_\_\_ Yes \_\_\_\_ No

Have you ever been convicted of a felony: \_\_\_\_ Yes \_\_\_\_ No  
 If yes, explain:

\_\_\_\_\_

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**POSITION APPLYING FOR**

Position Desired: [Circle Choice] Mate - Dockhand - Office - Captain

Desired Pay: \$ \_\_\_\_\_

Date Available: \_\_\_\_\_

Have you every worked for this company: \_\_\_\_ Yes \_\_\_\_ No  
 If so, when: \_\_\_\_\_

How did you hear about our company: \_\_\_\_ Ad \_\_\_\_ Website \_\_\_\_ Employee (name: \_\_\_\_\_)  
 \_\_\_\_ Other: ( \_\_\_\_\_ )

Available to Work: \_\_\_\_ Full Time \_\_\_\_ Part Time \_\_\_\_ Seasonal \_\_\_\_ Temp.

Days/Hours Available:

Sun	Mon	Tue	Wed	Thu	Fri	Sat

**EDUCATION**

High School- [City & State, Year completed] \_\_\_\_\_

College/Trade School- [ Year completed, Major \_\_\_\_\_

List any additional special skills that are job related: \_\_\_\_\_

\_\_\_\_\_

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**WORK EXPERIENCE** (begin with most recent position)

\*Employer: \_\_\_\_\_ Phone #: ( ) \_\_\_\_\_

Address/City/State: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Contact? \_\_\_\_ Yes \_\_\_\_ No

Dates Employed: from \_\_\_\_\_ to \_\_\_\_\_

Start Rate of Pay: \$ \_\_\_\_\_ Final Rate of Pay: \$ \_\_\_\_\_

Work Performed: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

\*Employer: \_\_\_\_\_ Phone #: ( ) \_\_\_\_\_

Address/City/State: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Contact? \_\_\_\_ Yes \_\_\_\_ No

Dates Employed: from \_\_\_\_\_ to \_\_\_\_\_

Start Rate of Pay: \$ \_\_\_\_\_ Final Rate of Pay: \$ \_\_\_\_\_

Work Performed: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

*State whether you have ever been terminated or suspended from any previous employment and describe the circumstances:*

\_\_\_\_\_

**PERSONAL REFERENCE**

*Give the name of someone to whom you are not related and by whom you have not been employed.*

\*Name: \_\_\_\_\_ Phone #: ( ) \_\_\_\_\_

Occupation: \_\_\_\_\_ Years Known: \_\_\_\_\_

## Job Descriptions

- **Mates**

A Mates position is proudly working on the North Star and applicable cruises/private charters etc. They tend to work long days and must be 18 years old and have reliable transportation. Shift starts at 7a and can last 4-15hrs. Trips go in the bay as well as the ocean so you must not get seasick! Mates must be outgoing and friendly with children. Be able to handle live fish and bait, know how to fillet fish, able to tie a variety of knots in rope and fishing line and have minor mechanical knowledge. Position is very physical and Mates must be capable of lifting anchors up to 70 pounds, as well as other items needed to be carried/lifted to the boat such as bait buckets, sinkers, rods. Mates must be organized, tidy and responsible and learn quickly.

- **Dock Mate**

Similar to Mates description, a Dock Mate works on the dock handling the rental boat fleet. Must be at least 16 years old and a boating license is preferred. Shifts vary and start at 7a. Must be organized and have reliable transportation. Their responsibilities are preparing a boat when it is rented, instructing the customers how to operate the boat, fuel and maintenance of the boats, minor mechanical knowledge, rigging rods, cutting and packaging bait, docking and mooring boats. Position is very physical and Dock Mates must be able to lift fuel caddies up to 100 pounds, move about from boat to boat, lift bait buckets and boxes of bait. Must be able to handle live fish and bait.

- **Office/Store**

Working in the Store is fast paced and there is a lot of customer interaction. Must be extremely friendly and outgoing and able to handle different situations with customers. Having some knowledge of boating and fishing is a plus but the things you need to learn here should be picked up quickly. Main functions in the Store is selling tickets for the North Star, filling out boat rental forms, making reservations, handle heavy phone and e-mail traffic, selling retail items and there is also a concession snack bar. Must be extremely organized and tidy. Strong ability to multitask.

- **Captain**

Must have a 100 ton USCG Masters License to operate the North Star, and a OUPV [6-pack license] for the smaller charter boats. Must be knowledgeable of fishing and experience on charter and party boats and be familiar with navigating local waterways. Must be personable and friendly with children, able to manage Crew and oversee operations, be responsible and professional, have reliable transportation and have flexibility if needed to Mate.

The atmosphere overall at the Ocean City Fishing Center is very family friendly, and fun! We all work hard but have a great time doing so. If you want to have a fun job and earn money & a great work experience this summer, this is where you want to be! Hope to have you on our Crew!

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### CONDITIONS FOR EMPLOYMENT

1. The information that I have provided on this application is accurate and true to the best of my knowledge.
2. I understand that any misrepresentation or omission of a fact on my application, resume or during the interview or hiring process may result in the refusal of employment, or if employed, immediate termination from employment.
3. The persons, schools, current and prior employers (if approved by me in the Employment History section), and other organizations or employers named in this application are authorized by me to verify the information I have provided and to provide information that may be requested to arrive at an

employment decision. I am willing that a photocopy of this authorization be accepted with the same authority as the original. I hereby waive and release all persons, schools, current and prior employers and other organizations from any liability rising from the disclosure of any of the above information whether in writing or orally, and further waive and release this company from any liability arising from reliance on the aforementioned information or the use, publication, or retention of such information within the context of its applicant review procedures.

4. I will be able, if hired, to certify that I am authorized to work in the United States of America, and understand that in accordance with the Immigration Reform and Control Act that I will be required to provide timely documentation of identity and employment eligibility.

5. In the event that I am employed, I agree to conform to all company rules and regulations and perform my job as instructed and outlined in the above description. I understand and agree that if I am employed, I shall be employed on an at-will basis. As an at-will employee, I understand and agree that either the company or I can terminate our employment relationship at any time for any reason, with or without advance notice and with or without cause. I understand and agree that, although over the course of my employment, other terms and conditions of my employment may change, the at-will term of my employment will not change. I understand that no one other than the Chief Executive Officer of the company may enter into any agreement with me contrary to the foregoing and that any such contrary agreement must be in writing and signed by the Chief Executive Officer.

6. Although the company makes every effort to accommodate individual preferences, business needs may make the following conditions necessary: Overtime, shift work/cover, a rotating work schedule, or a work schedule that includes Saturday and/or Sunday. I understand and accept these as conditions of my employment. [ If you are under 18, enclose your working papers]

7. I agree to protect confidential information, trade secrets, and proprietary information of the company, and of the company's vendors, licensors, marketing partners, or clients entrusted to the company.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Thank you for taking the time to complete our application. The application will remain on file for 90 days. We will contact you via phone or email for a follow up/interview. If you need to send us your application you can mail it to :**

**OCFC  
PO Box 987  
OC, NJ 08226  
or Fax 609-938-0750**

**OFFICE USE ONLY**

**Date Received** \_\_\_\_\_ **Sea Trial/Trial** \_\_\_\_\_

**Date Hired** \_\_\_\_\_ **Date Terminated** \_\_\_\_\_

**Reason** \_\_\_\_\_

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